Approved For Release 2006/11/08 : CIA-RDP60-00213A000200070023-2

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Acting Executive

3 July 1950

Management Officer

Proposed Plan for Realignment of Certain Agency Functions

1. There is attached hereto a draft of a proposed plan for the realignment of certain Agency functions based on studies made by this office and comments received from various operating officials. Briefly the plan proposes the following changes:

a. Redesignate Office of Collection and Dissemination as Office of Reference and Dissemination.

b. Transfer function of coordination of requirements and assignment of collection action from OCD to joint control of ORE and OSI.

c. Transfer function of collection of material from other government agencies from OCD to OO.

d. Transfer ORE presentation function to OO.

e. Transfer function of governmental liaison control and records from OCD to IASS.

f. Redesignate Office of Operations as Office of Overt Collection.

g. Transfer function of administrative machine records support from OCD to SSS.

2. It is our belief that the proposal submitted has been soundly conceived and that if adopted will result in more efficient and effective Agency operations.

3. Request authority to coordinate the proposed plan with all interested components of the Agency.

[redacted]

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Encl: Proposed Plan

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